

**“DELHI BRANCH OF INDIAN SPEECH AND HEARING ASSOCIATION”  
(DISHA)**

Registered Office at: 15/76, FF, Old Rajinder Nagar, New Delhi 110 060

Registered under SOCIETIES REGISTRATION ACT XXI of 1860

Registration No. S/2194/2019

**MEMORANDUM OF ASSOCIATION**

**1- NAME OF THE SOCIETY:**

The name of the Society shall be:

**“Delhi Branch of Indian Speech and Hearing Association” (DISHA)**

**2. JURISDICTION AND REGISTERED OFFICE:**

The jurisdiction of the Society shall be within national Capital Territory of Delhi.

The Registered Office of the Association shall be present at **No. 15/76, FF, Old Rajinder Nagar, New Delhi 110 060**, or at any other place as the Executive Body may deem fit to change.

**3. AIMS AND OBJECTS:**

The aim and objects for which the Society established are as under:

**(I) PRIMARY:**

- A.** To obtain recognition of the roles and responsibilities of Audiology and Speech Language Pathology (ASLP) as a part of central, state government, private official bodies and in other rehabilitation sectors.
- B.** To facilitate implementation of evidence-based practice in the field of Audiology and Speech Language Pathology.
- C.** To monitor and promote high educational and research standards in the field.
- D.** To organize scientific discussions and literature reviews related to the field.

- E.** To establish, implement and control practicing standards for ASLP departments in Government and private set ups, schools and industrial set ups.
- F.** To constantly upgrade skills of the professionals by updating their scientific knowledge through scientific platforms.
- G.** To uphold the professional ethics.
- H.** To preclude unethical practices and practices by non-eligible technicians/ professionals working in the field.
- I.** To provide clear demarcation of Scope of Practice (SOP) and independent decision making abilities in Government, private and public sectors.
- J.** To advocate for revision of pay scale, promotion policies, upgrade of the posts as well as designation in government, public and private sectors.
- K.** To be beneficial to the community by providing opportunities to connect people involved in Audiological and Speech Language services nationwide and global.
- L.** To obtain facilities for research and for guiding such research.
- M.** To assist, help, contribute and form essential rehabilitation centres exclusively for backward and under privileged members in the community.
- N.** To utilize collected contributions and donations from the members, generous public for innovation/ invention and advancements in the field.
- O.** To create awareness amongst public about the various auditory, speech language and communication disorders by organizing free camps, symposiums, seminars, webinars through mass media communication, E-Learning platforms, audio visual presentations, preventive measures.
- P.** To establish a committee for educational standards to supervise, advice, monitor, develop and implement educational institutes in Delhi.
- Q.** To in cooperate with the medical and Allied associations connected with Speech Language and Hearing in Indian Union or outside for the promotion of the field.
- R.** To organise exhibitions of machinery, implements, tools, appliances, aids, etc. connected with or pertaining to Speech, Language and Hearing in Delhi and improve upgrade the same.

- S. To discourage hearing instrument manufacturers/ importers/distributors to train non-professionals and also encourage them to follow guidelines of Audiology practices in India.
- T. To appoint legal advisor for handling of legal issues related to the field.
- U. By doing all such other things as may be incidental and conducive to the attainments of the aims and objectives of the association.
- V. The purpose and objectives of association shall be utilized and extended to all without discrimination based on caste, creed, race, gender, religion, language and region.
- W. To suggest, study, offer opinion and advice on, or take part in framing of laws affecting the science of Speech Language and Hearing disorders, proactive of medicine, medical education, health policies and health care activities **II) SUBSIDIARY OBJECTS:**

- a) To conduct meetings/ conferences allowing for a free interchange of ideas in Speech-Language and Hearing rehabilitation.
- b) To associate and/or affiliate with any other groups or organizations whose activities may advance the objects of the Association both within the state and outside the State.
- c) To borrow, raise, receive, administer and expend money on such terms the Association from time to time as approved by Governing Body.
- d) Making surveillance, advising on legalisation affecting speech language and hearing specialists and persons affecting with speech language and hearing disorders.
- e) Generally, to do all such things as are incidental or conducive to the attainment of the objects and exercise powers of the Association.

#### **4. UTILITY OF FUNDS:**

All the income, funds, moveable, immovable properties of the societies shall be solely utilized and applied towards the promotion of its aim and objects only as set forth in the Memorandum of Association and no profit thereof shall be paid or transferred directly or indirectly by way of dividends, bonus, profits or in any manner whatsoever to the present and past member of the society or to any person claiming through any or more of the present or past member. No member of society shall have any personal claim on any moveable or immovable properties of the society or make any profit, whatsoever by virtue of membership.

## 5. MANAGEMENT OF FUNDS:

The funds of the Society shall be managed and invested in the forms and modes prescribed under the provisions of Section 11(5) read with Section 13(1)(d) of Income Tax Act, 1961, as amended from time to time.

**6. DESIROUS PERSONS:** We, the undersigned are desirous of forming a society in the name of “**DELHI BRANCH OF INDIAN SPEECH AND HEARING ASSOCIATION**” (**DISHA**) under Societies Registration Act, 1860 as applicable to the National Capital Territory of Delhi in the pursuance of this Memorandum of Association of the association:

| <b>Sl. No.</b> | <b>Name &amp; Address</b>  | <b>Occupation</b>              | <b>Signature</b> |
|----------------|--|--------------------------------|------------------|
| 1              | Mrs. Asha Agarwal, 15/76, FF, Old Rajinder Nagar, New Delhi 1100 60  | <b>Practicing Professional</b> |                  |
| 2              | Mrs. Neevita Narayan, 1106 A, Sunbreeze Apartment, Sector-5, Vaishali, Ghaziabad-201010  | <b>Practicing Professional</b> |                  |
| 3              | Mr. Jitendra Kumar Saini, 214, 4 <sup>th</sup> Floor, Gali No. 9, DDA Flats, Madangir, Dr.Ambedkar Nagar-New Delhi 110 062             | <b>Service</b>                 |                  |
| 4              | Mr. S.M. Tarique Najeeb, 20/279, DDA Flats, Dakshinpuri Extension, Dr.Ambedkar Nagar, Delhi-110 062                                    | <b>Service</b>                 |                  |
| 5              | Mr. Prabhash Kumar, Flat No. 1179, Pocket-3, Akshardham Apartments, Sector-19, Dwarka, Delhi- 110 075.                                 | <b>Service</b>                 |                  |
| 6              | Mr.Abhay Kumar Roy,4/65 Gali No 4,Near State Bank of India,Shivaji Nagar,Gurgaon-122001  | <b>Service</b>                 |                  |
| 7              | Mr. Krishan Kumar, Ward No.-13 ,Gorir,Jhunjhunun,Rajasthan-333036-   | <b>Service</b>                 |                  |
| 8              | Mr. Vijay Kumar,H-380,Naraina Vihar ,KairNajafgarh South West Delhi-110028-  | <b>Service</b>                 |                  |
| 9              | Mr. Ram Pravesh Kumar. 49A, Pocket-2, Sector6, Dwarka, Delhi -110 075.-  | <b>Service</b>                 |                  |
| 10             | Mr. Sale Kranti, Plot No-10, SBI Colony, Manovikas Nagar, old Bowenpally, Tirumalagiri, Manovikasnagar, Hyderabad, Andra Pradesh500009 | <b>Service</b>                 |                  |

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| 11 | Mrs. Priyanjali Harit, , Flat No. 1179, Pocket-3, Akshardham Apartments, Sector-19, Dwarka, Delhi- 110 075 | <b>Service</b> |  |
|----|--|----------------|--|

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|---------------------------------------|--|---|--------------------------|
| <b>7. EXECUTIVE / GOVERNING BODY:</b> |  | The name, address, occupation and designation of the members of the Governing Body to whom the management of Association is entrusted as required under the section 2 of Societies Registration Act, 1860 as applicable to the National Capital Territory of Delhi area are as follows: - |                          |
| <b>Sl. No.</b>                        | <b>Name &amp; Address</b>  | <b>Occupation</b>   | <b>Designation</b>       |
| 1                                     | Mrs. Asha Agarwal, 15/76, FF, Old Rajinder Nagar, New Delhi 1100 60  | <b>Practicing Professional</b>  | <b>President</b>         |
| 2                                     | Mrs. Neevita Narayan, 1106 A, Sunbreeze Apartment, Sector-5, Vaishali, Ghaziabad-201010                                    | <b>Practicing Professional</b>  | <b>Vice President</b>    |
| 3                                     | Mr. Jitendra Kumar Saini, 214, 4 <sup>th</sup> Floor, Gali No. 9, DDA Flats, Madangir, Dr.Ambedkar Nagar-New Delhi 110 062 | <b>Service</b>  | <b>General Secretary</b> |
| 4                                     | Mr. S.M. TariqueNajeeb, 20/279, DDA Flats, Dakshinpuri Extension, Dr.Ambedkar Nagar, Delhi-110 062                         | <b>Service</b>  | <b>Joint Secretary</b>   |
| 5                                     | Mr. Prabhash Kumar, Flat No. 1179, Pocket-3, Akshardham Apartments, Sector-19, Dwarka, Delhi- 110 075.                     | <b>Service</b>  | <b>Treasurer</b>         |
| 6                                     | Mr.Abhay Kumar Roy,4/65 Gali No 4,Near State Bank of India,Shivaji Nagar,Gurgaon-122001                                    | <b>Service</b>  | <b>Executive Member</b>  |
| 7                                     | Mr. Krishan Kumar, Ward No.-13 ,Gorir,Jhunjhunun,Rajasthan-333036-   | <b>Service</b>  | <b>Executive Member</b>  |
| 8                                     | Mr. Vijay Kumar,H-380,Naraina Vihar ,KairNajafgarh South West Delhi-110028-  | <b>Service</b>  | <b>Executive Member</b>  |

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|----|--|----------------|-------------------------|
| 9  | Mr. Ram Pravesh Kumar. 49A, Pocket-2, Sector6, Dwarka, Delhi -110 075.-  | <b>Service</b> | <b>Executive Member</b> |
| 10 | Mr. Sale Kranti, Plot No-10, SBI Colony, Manovikas Nagar, old Bowenpally, Tirumalagiri, Manovikasnagar, Hyderabad, Andra Pradesh500009 | <b>Service</b> | <b>Executive Member</b> |
| 11 | Mrs. Priyanjali Harit, , Flat No. 1179, Pocket-3, Akshardham Apartments, Sector-19, Dwarka, Delhi- 110 075                             | <b>Service</b> |                         |

## **“DELHI BRANCH OF INDIAN SPEECH AND HEARING ASSOCIATION” (DISHA)**

Registered Office: 15/76, FF, Old Rajinder Nagar, New Delhi 110 060

### **RULES AND REGULATIONS**

- 1) Name of the Society:** **“DELHI BRANCH OF INDIAN SPEECH AND HEARING ASSOCIATION” (DISHA)**
  
- 2) Membership and Subscription:**
  - a) The Membership of the Association shall be open to all members who are involved in providing professional services in Speech-Language and Hearing Rehabilitation. This may also include people who are involved in funding, providing, receiving, researching, teaching or advocating for Speech-Language and Hearing Rehabilitation.
  - b) Membership applications in the prescribed form shall be obtained from the Office of the Society by the prospective member and shall be submitted duly filled in with prescribed membership fee of Rs. 2,000/- and shall be termed as Life Member after approval.
  - c) The Committee may recognize distinguished service and shall be termed as Honorary Life Members of the Association without Membership and Annual Subscription Fee.
  - d) The Executive Body after scrutiny of the prospective Members application shall decide in its Meeting and has power to reject the Membership by giving reasons. In case of rejection, the fee so paid shall be refunded forthwith.
  - e) Membership of the Association shall not be used in personal promotion, or to imply a professional qualification or expertise.

- f) The Executive Body of the Association reserves the right to terminate membership if it is of the opinion that there is any infringement to the Rules of the Association.
- g) Any member may cease to be a member if he tenders resignation in writing to the General Secretary and such resignation shall come be effective from the date of approval at the Executive Body Meeting and also on death, insolvency, lunacy or if convicted for an offence Moral turpitude (iv) infringes the interests of the Association, or (v) for any other reasonable cause may be excluded from membership, upon decision of the Executive Body.
- h) All members of the Association shall abide by the ethical rules of their own main professional bodies, or their employer's ethical standards.
- i) The Executive Body shall determine the annual subscriptions if any to be charged to the Life Members as decided at Annual General Meeting of the Society and the date by which they shall be payable. Default to pay the annual subscription within one year from the date of due, such member's Membership shall cease and terminate. Such members thereafter shall be eligible for membership only upon payment of current subscription.
- j) The General Secretary shall keep a register of all members containing their name, address, involving date on which they became member and their qualifications.
- k) No member or associated person will receive private pecuniary profit from the Association.
- l) During the course of time the Society would also constitute a committee for budget allocation and utilization which would scrutinize the monetary issues. There will be strict terms and conditions for the one to become the committee member.
- m) The correspondence of DISHA can only be unsealed by the office bearer.

### **3. EXECUTIVE BODY:**

#### **STRUCTURE, TERM OF OFFICE FUNCTIONS AND MEETINGS:**

- a) The Association shall have an Executive consisting of at least seven (7) members and shall not exceed fifteen (15) members.
- b) There shall be a President, Vice President, General Secretary, Joint Secretary, Treasurer and at least 5 other members, all to be elected at the Annual General Meeting. If any position becomes vacant, the Executive Body shall have the power to co-opt a new member for the vacant post.
- c) The Executive Body shall have the power to make Bye-laws for the proper and efficient functioning of the Association.

- d) The Executive Body shall meet at least once in three months (Quarter of a year) in a financial year. All the meetings of the Executive Body shall be convened by the President and General Secretary jointly. Meetings shall be by teleconference, e-platform or in person. (only under certain conditions granted by the President).
- e) Sub-committees may be appointed by the Executive Body as required but the Chairman and Secretary shall be ex-officio members of such sub-committees.
- f) The term of office for President, General Secretary, and Treasurer shall be three years, but there shall be a maximum term of continuous service of four years.
- g) The term of office for members other than President, General Secretary, and Treasurer shall be one year, but there shall be a maximum term of continuous service of six years.
- h) Following a change in President, the Immediate Past-President will automatically become an Executive Member, without need for election.

#### **4. DUTIES AND RESPONSIBILITIES OF OFFICE BEARERS:**

**The President** shall preside at all meetings of the Executive Body and the General Body of the Society. He shall look after the affairs of the Society effectively.

**The Vice President** shall assist the President in his duties and shall act as President in case of absence.

**The General Secretary** shall act as custodian of administrative aspects of Society and shall be the authority to correspond on behalf of the Society. The Secretary shall be subject to the direction and supervision of Executive Committee. He shall have direct supervision over the affairs and activities of the Society. He shall carry out all the secretarial duties and functions and supervise administration, program development, governing, staffing, financial administration and all other aspects of management and also discharge all other duties and functions as the Executive Committee may prescribe from time to time.

**The Joint Secretary** shall assist the General Secretary and shall act as Joint Secretary in his absence.

**The Treasurer** of the Society shall be the custodian of all the assets of the Society and shall be in charge of all the financial matters of the Society. He shall be directly responsible for proper maintenance of accounts on a day-to-day basis and be accountable to the General Body.



## **5. ANNUAL GENERAL MEETING AND SPECIAL GENERAL MEETING:**

a) The venue of each Annual General Meeting shall be decided Two months in advance at the discretion of the Executive Body. One calendar months' notice in writing containing the date, time, venue and agenda of the Annual General Meeting shall be given to all members. The agenda for the ANNUAL GENERAL MEETING shall ordinarily be –

- a) To confirm and adopt the annual report of Executive Committee of the Society.
- b) To confirm and adopt the annual audited financial statements of the Society and adopt the same.
- c) To review the future plans and activities of the Society.
- d) To approve the Annual Budget of the Society on a macro level.
- e) Election of the members of the Executive Committee and Office bearers of the Society if such elections fall due and at such intervals and times as are provided under these Rules.
- f) Appoint the Auditors of the Society for the ensuing year and fix their remuneration on the recommendations of the Executive Committee.
- g) Any other business as may be notified by the Executive Committee.

b) A Special General Meeting of the Association shall be convened by the General Secretary if a requisition in writing specifying the business of the meeting signed by not less than 1/10<sup>th</sup> of the total number of members of the Association, shall so require. Such a meeting shall be convened within one calendar month after receipt by the General Secretary of such a requisition.

c) A notice of thirty clear days shall be given in writing to the members of the Association of any Special General Meeting and shall specify the business of that meeting.

## **6. QUORUM:**

The quorum for meetings of the Executive Body shall be 1/3<sup>rd</sup> and for the Annual General Meeting and Special General Meeting, shall also be 1/3<sup>rd</sup> or at least 20 members, which shall include either the President or the General Secretary.

## **7. VOTING:**

a) At all General Meetings, each registered member present shall be entitled to one vote. At such meetings and at meetings of the Executive Body, the Chairperson shall be the

President of the Association and in his/her absence, an Officer elected by the meeting. The Chairperson shall have a deliberative and also a casting vote.

b) Voting at all meetings shall be by a show of hands, unless a poll is called for by at least two registered members of the Association.

c) The Executive Body shall be empowered to call for a postal vote or referendum of members of the Association on important matters and especially for changes in the Constitution, results shall be binding on the whole Association.

#### **8. MINUTES:**

The General Secretary shall cause Minutes to be duly entered in the books kept for the purpose, of all appointments of officers, and of all resolutions and proceedings of meetings. Such Minutes, if purporting to be signed by the Chairman of the meeting or by the Chairperson of the next meeting, shall be conclusive evidence of the matters stated in those minutes.

#### **9. ALTERATION OF RULES:**

These Rules may be altered, added to, replaced, or rescinded at any General Meeting of the Association, notice of such meeting to contain a copy of the proposed amendment, provided

that no alteration, addition, replacement or rescission or any other amendment to these Rules shall be made which is inconsistent with the charitable nature of the Association.

#### **10. FINANCIAL YEAR, BANK ACCOUNTS, AUDITING OF ACCOUNTS:**

a) Financial year of the Association shall be from 1st April to 31<sup>st</sup> of March every year.

b) All funds/monies received shall be paid to the credit of the Bank Account/s of the Society and shall be operated by the authorised persons as decided at the meeting of Executive Body by majority. All cheques and other negotiable instruments shall be signed by any two authorized members of the Executive Body.

c) The Accounts of the Society shall be audited by a Chartered Accountant appointed at the AGM of the Society and the remuneration shall be fixed at AGM. First Auditor and casual vacancy of any auditor during the year shall be appointed by Executive Body and thereafter all appointment/modification/approval of the auditor shall be at EGM/AGM only.

#### **11. COMMON SEAL:**

The Association shall have a Common Seal which shall be kept in safe custody by the General Secretary and shall only be used by resolution of the Association, and every instrument to which the Seal is affixed shall be signed by two members of the Executive of the Association.

#### **12. SOURCE OF INCOME AND UTILIZATION OF FUNDS:**

The source of income of the society will be Annual subscription, Gift and Donation, Aid from government, non-government, corporate bodies and also from individual people. Utilisation of Funds shall be only towards fulfilment of the objects of the association.

#### **13. ANNUAL LIST OF EXECUTIVE/ GOVERNING BODY:**

Annual List of Managing / Governing Body to be filed as required under the clauses of the Societies Registration Act, 1860. The list of Executive / Governing Body shall be filed once in every year with the Registrar of Societies, Delhi.

#### **14. SUITS BY AND AGAINST ASSOCIATION:**

Every society registered under this Act may sue or be sued in the name of the president, chairman, or principal secretary, or Trustees, as shall be determined by the rules and regulations of the society and, in default of such determination, in the name of such person as shall be appointed by the governing body for the occasion.

Provided that it shall be competent for any person having a claim or demand against the society, to sue the President or Chairman, or Principal Secretary or the Trustees thereof, if on application to the governing body some other officer or person be not nominated to be the defendant. A registered society is not a Corporation but is like a Joint Stock Company or a Club.

#### **15. AMENDMENT:**

No amendment shall be made to the Memorandum of Society, Rules & Regulations of the Society which may prove to be harmful for the objectives of the Society under Sections 2 (15), 11, 12, 13 and 80G of the Income Tax Act, 1961 as amended from time to time. If amendment is necessitated, it shall be approved by the prior intimation and orders of the Commissioner of Income Tax.

#### **16. DISSOLUTION AND ADJUSTMENT OF AFFAIRS**

a) The Association shall wound up or dissolved in any of the ways provided in the Societies Registration Act, 1860 applicable to NCT of Delhi.

b) In the event of a winding up or dissolution of the Association, a Special General Meeting of the Association shall be called. The Association shall then proceed forthwith to decide how the surplus assets shall be distributed, with assets going to one or more organizations that have purposes that are Charitable according to Indian Law, and shall, as near as possible, resemble the objectives of the Association. A resolution under this rule as to the disposal of surplus assets must be passed by a majority of two thirds of the members present. In the event of the Special General Meeting being unable to pass a resolution required by the provisions of this rule, the provisions of Section 13 and 14 of Societies Registration Act, 1860 shall apply.

#### **17. APPLICATION OF THE ACT:**

All the provisions of the Societies Registration Act, 1860 as applicable to the National Capital Territory of Delhi shall apply to this Society. In case of any provisions not made through these presents shall function in accordance with the above Act.

#### **18. COURT JURISDICTION:**

The court jurisdiction of the Society shall be within the limits of NCT of Delhi.

#### **19. Working Hours:**

The working hours of the Society shall be:

On Week days: Morning 10.00 a.m. to 2.00p.m. and 3.00 p.m. to 6.00 p.m. Lunch Break:  
2.00 p.m. to 3.00 p.m. Holidays: Sunday and other specified days.

**20. Irrevocability:** The Association is Irrevocable.

**21. Essential Certificate:**

Certified that this is the correct version of the rules and regulations of the Society.